

# Ashley Salter

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Hiring Committee for Posting #81020  
Lone Star College CyFair  
9191 Barker Cypress Road  
Cypress, TX 77433

Dear Committee Members:

I am writing in response to your job posting on the Lone Star College System web site. Would you please consider me for the English Faculty position at Lone Star College-CyFair and Fairbanks Center? My college teaching experience along with my graduate studies qualify me for the position.

My education at the University of North Texas and the University of Houston-Clear Lake has given me a strong background in composition theory and practical pedagogy. I sought out courses that would prepare me to teach both freshman composition and business writing courses. These course selections have helped me build a robust repertoire of assignments, activities, and teaching strategies though I have only been teaching for three years. These courses have also helped me discover how much I enjoy teaching writing especially coaching individual students through the writing process.

My experiences with computer-lab classrooms have proven invaluable. While learning to navigate the special challenges and distractions of these classrooms, I have pushed myself to use all of the resources available to me and my students. I use Turnitin.com, WebCT/Blackboard, and a simple course site I created. The web site for my technical writing course, including the syllabus, course calendar, and assignments for the most recent semester, is viewable at [www.geocities.com/salter\\_2700](http://www.geocities.com/salter_2700)

My résumé provides further information about my education and work experience. I would enjoy the opportunity to meet with you personally and discuss my qualifications. You can reach me at name@mail.com or (713) 000-0000.

Sincerely,  
Ashley Salter

Encl: Résumé